

NOTICE FOR RELEASE OF STUDENT DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Broken Bow Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Broken Bow Public Schools may disclose appropriately designated "directory information" without consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Broken Bow Public Schools to include this type of information from your child's education records in certain school publications. Examples include:

- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members
- A playbill, showing your student's role in a drama production and
- Local media (including newspaper, radio and TV for district sponsored promotions)

Directory information which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Broken Bow Public Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 1 of the current school year or upon enrollment. If you desire to make such a refusal, please complete the Student Director Information Waiver found in any school office. If you have no objection to the use of student information, you do not need to take any action.

Broken Bow Public Schools have designated the following information as directory information:

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| -Student's name | -The most recent educational agency or institution attended |
| -Date of birth | -Participation in officially recognized activities and sports |
| -Grade level | - Height and weight of members of athletic teams |
| -Enrollment status | -Photograph and other likeness and other similar information |
| -Dates of attendance | -Degrees and awards received |